## Application for flight information service officers and aeronautical station operators



P.O.Box 4, 2280 AA Rijswijk (ZH), NL NL.Luchtvaart@kiwa.nl

Use this form for the application of the (first) issue of a flight information service officer or aeronautical station operator licence or revalidation, renewal of rating(s) endorsement or the re-issue of a licence document. 1.2

A fixed fee will be charged for processing the applications listed under 1.1. You will receive an invoice for the fee owed. If payment is made by means of crediting a Kiwa Register account, then the holder of the current account must complete and sign section 7 of this form.

Please send the application to Kiwa Register at the address given above.

After your application has been correctly submitted and paid in full, processing will take approximately 15 working days to complete. 1.5

Incomplete or incorrectly completed forms (including not submitting the required documents) will not be processed. 1.6

1.3

For additional information please visit our website: www.kiwaregister.nl.

| 2    |                                    | Particulars of applicant |
|------|------------------------------------|--------------------------|
| 2.1  | Name                               |                          |
| 2.2  | Given name(s)                      |                          |
| 2.3  | Licence number (i.a.)              |                          |
| 2.4  | Date of birth                      |                          |
| 2.5  | Nationality                        |                          |
| 2.6  | Address of applicant               |                          |
| 2.7  | Postal code and place of residence |                          |
| 2.8  | Correspondence address             |                          |
| 2.9  | Postal code and place of residence |                          |
| 2.10 | Telephone number                   |                          |
| 2.11 | E-mail address                     |                          |
|      |                                    |                          |

3

1

1.1

## Application type

- □ Issue of a FISO licence, rating(s) and rating endorsement(s)
- □ Issue of an ASO licence and rating(s)
- □ Issue of a licence endorsement(s)
- Language proficiency endorsement
- □ Revalidation of a FISO licence, rating(s) and rating endorsement(s)
- □ Revalidation of an ASO licence and rating(s)
- □ Revalidation of a licence endorsement(s)
- □ Renewal of a FISO licence, rating(s) and rating endorsement(s)
- □ Renewal of an ASO licence and rating(s)
- □ Renewal of a licence endorsement(s)
- □ Re-issue of a licence document (following loss or theft)

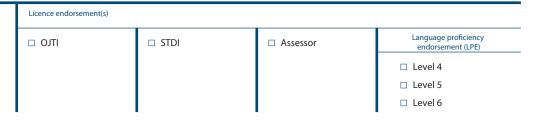
(continue from section 4) (continue from section 6)

(continue from section 4)

4

## Rating/Rating endorsement/Licence endorsement(s)

| Rating | Rating endorsement | Unit | Sector         | Working position |
|--------|--------------------|------|----------------|------------------|
| □ ADR  |                    |      |                |                  |
| 🗆 AER  | 🗆 RAD              |      |                |                  |
|        |                    |      | Not applicable | Not applicable   |
|        |                    |      | Not applicable | Not applicable   |
| □ OFS  |                    |      | Not applicable | Not applicable   |
| □ TOW  |                    |      | Not applicable | Not applicable   |



| 5  | Certifi             | icates/Documents  |
|--|---------------------|---|
|  |                     | er to assess your application, Kiwa Register requires you to attach the following documents (if<br>nt) to the application form. Select the documents that accompany your application.                   |
| 1 Issue of a licence                             | 🗆 Сор               | y of medical certificate (only for the issue of a FISO license)   |
|  | 🗆 Cop               | y of passport or identity card  |
|  |                     | y of a valid ATCO, FISO or military licence in case article 22 or 22a of the "Besluit bewijzen van bevoegd-<br>l voor de luchtvaart" is applicable  |
|  | 🗆 Cop               | y of relevant training certificate/documents proving the successful completion of:  |
|  |                     | Basic training  |
|  |                     | Rating training   |
|  |                     | 1 Unit training   |
|  |                     | Practical instructor training   |
|  |                     | Assessor training   |
|  | 🗆 Cop               | y of language proficiency certificate   |
| 2 The issue of a language endorsement LPE        | ge proficieny 🛛 Cop | y of language proficiency certificate   |
| 3 Revalidation of an un                          | t endorsement 🛛 Cop | y of the ASO/FISO unit endorsement revalidation form  |
|  | 🗆 Сор               | y of the competence assessment form   |
| 4 Revalidation of an OJ<br>Assessor licence endo |                     | y of refresher training certificate/document proving the successful completion of the training  |
| 5 Renewal of a unit enc                          | ople                | y of an assessment form of training undertaken in accordance with article 4 of the "Regeling<br>eiding en handhaving vakbekwaamheid bedieners van luchtvaartstations en vluchtinformatie-<br>trekkers". |
| 5 Renewal of an OJTI/ST<br>licence endorsement   |                     | y of refresher training certificate/document proving the successful completion of the training<br>y of the competence assessment form   |

| 6   |                | Payment and correspondence  |  |
|-----|----------------|---|--|
|     |                | Fixed fees are charged for processing applications and issuing FISO/ASO licences. The respective amounts are listed at www.kiwaregister.nl.           |  |
| 6.1 | Payment method | Pay by invoice  |  |
|     |                | <ul> <li>Current account of the training organisation (fill in sections 7.4 and 7.5 on this form)</li> </ul>  |  |
| 6.2 | Correspondence | Correspondence related to this application can be sent to the postal address of the training organisation (fill in sections 7.4 and 7.5 on this form) |  |

2/3

| 7   |   | Declaration and signature   |
|-----|---|---|
| 7.1 | Declaration                                       | <ul> <li>I hereby:</li> <li>1. apply for the issue/revalidation/renewal of FISO/ASO licence, ratings and/or endorsements as indicated;</li> <li>2. confirm that the information contained herein is correct at the time of the application.</li> <li>I am aware that any incorrect information in or accompanying the application form can result in rejection of the application.</li> </ul> |
| 7.2 | Location and date                                 |   |
| 7.3 | Applicant's signature                             |   |
| 7.4 | Signature of contact at the training organisation |   |
|     |   | I hereby declare as an employer that my candidate has authorized me to apply for this document on his/her behalf<br>and do everything necessary to issue this document to my employer.  |
| 7.5 | Stamp of the training organisation                |   |